



**GOVERNMENT COLLEGE FOR WOMEN (AUTONOMOUS)**

**KUMBAKONAM – 612 001**

*Affiliated to Bharathidasan University*

**DST - CURIE Sponsored Institution**

**IV Cycle of Accreditation**

☎ 0435 – 2401391

✉ principal@gcwk.ac.in



## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.2 Library as a Learning Resources

4.2.2. Expenditure for purchase of books / e-books and subscription to journals/e-journals year wise during last five years (INR in lakhs)

# 2018-2019



  
**PRINCIPAL**  
Government College for Women (Autonomous)  
KUMBAKONAM.



## GOVERNMENT FUND - BOOKS PURCHASE OF BOOKS

DEPARTMENT OF COLLEGIATE EDUCATION  
ALLOTMENT FOR THE YEAR 2018-2019  
RC.NO.014815 /H1/2018 DATED,30.07.2018  
DETAILED DEMAND FOR GRANT 2018-2019, DEMAND NO.20, HIGHER  
EDUCATION DEPARTMENT

HEAD OF ACCOUNT  
Head of Account : 2202 - General Education 03- University and Higher  
Education 103 - Government Colleges and Institutes - State's Expenditure AB -  
Government Colleges (Women) (DPC 2202- 03- 103- AB- 0009)  
Name of the College: Government Arts College (W), Kumbakonam

(RUPEES IN THOUSANDS)

Head of Account	D.P. Code	Amount already allotted for 2018-2019	Amount now allotted for 2018-19	Total for 2018-19
<b>01 Salaries</b>		78375	55982	134357
1 01 Pay	2202-03-103-AB-0116	180	150	330
1 02 MA	2202-03-103-AB-0125	0	0	0
1 03 MC	2202-03-103-AB-0134	198	175	373
1 04 OA	2202-03-103-AB-0143	2025	1600	3625
1 06 H.R.A.	2202-03-103-AB-0161	8	0	8
1 07 TC	2202-03-103-AB-0170	0	0	0
1 08 C.C.A	2202-03-103-AB-0189	0	0	0
<b>02 Wages</b>	2202-03-103-AB-0205	0	0	0
<b>03. Dearness Allowance</b>		6975	4479	11454
03 01 Dearness Allowance	2202-03-103-AB-0312	0	0	0
<b>04 Travel Expenses</b>		10	10	20
04 01 Tour T.A	2202-03-103-AB-0410	5	5	10
04 02 Transfer T.A	2202-03-103-AB-0429	0	0	0
<b>05 Office Expenses</b>		13	10	23
05 01 Telephone Charges	2202-03-103-AB-0518	40	30	70
05 02 Other Contingencies	2202-03-103-AB-0527	250	250	500
05 03 Electricity Charges	2202-03-103-AB-0536	0	0	0
<b>06 Rent, Rates and Taxes</b>		0	0	0
06 02 Property Tax	2202-03-103-AB-0625	1	1	2
06 03 Water Charges	2202-03-103-AB-0634	0	0	0
<b>18 Maintenance</b>		6	6	12
18 01 Periodical Maintenance	2202-03-103-AB-1811	0	0	0
<b>19 Machinery &amp; Equipments</b>		0	0	0
19.01. Purchase	2202-03-103-AB-1919	12	15	27
19.03. Maintenance	2202-03-103-AB-1937	0	0	0
<b>33 Payment for Professional and Special Services</b>		0	0	0
33 02 Remuneration	2202-03-103-AB-3328	0	0	0
33.04. Contract Payment	2202-03-103-AB-3346	0	0	0



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Head of Account	D.P. Code	Amount already allotted for 2018-2019	Amount now allotted for 2018-19	Total for 2018-19
47 Stores and Equipments	2202-03-103-AB-4701	100	100	200
01.Stores	2202-03-103-AB-4710			
49 Festival Advances		0	0	0
49 01 Festival Advances-Debit	2202-03-103-AB-4916	275	150	425
68 Cost of Books/Notes/Slates etc	2202-03-103-AB-6807	100	50	150
05.Office Expenses		0	0	0
04.Service Postage & Postal Expenditure	2202-03-103-AB-0545	7	7	14
<b>Tamil Medium Stipends</b>				
" 2202- General Education 03- University and Higher Education 107- Scholarships - State's Expenditure AD- Stipends and Allowances to Tamil medium students 12 - Scholarships and Stipends 09-Others".	2202-03-107-AD-1293	486	386	872

**Jegadeeswari Devendran**  
Financial Advisor and Chief Accounts

To  
The Principal,  
Government Arts College (W), Kumbakonam

True copy / Forwarded / By order

  
Superintendent



  
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## **UTILIZATION CERTIFICATE**

Certified that an amount of RS. 1,50,000/- (One Lakhs Fifty Thousand Rupees only) has been utilized for Purchasing Equipments. Further certified that I have satisfied myself that the condition based on which the grants were sanctioned have been duly fulfilled.



  
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## GOVERNMENT FUND - N-LIST



### Information and Library Network Centre (An Autonomous Inter-University Centre of UGC)

सूचना एवं पुस्तकालय नेटवर्क केन्द्र  
(विश्वविद्यालय अनुदान आयोग का स्वायत्त अंतर विश्वविद्यालय केन्द्र)

National Library and Information Services Infrastructure of Scholarly Content (N-LIST)

#### Invoice

Ref No.: INF/N-LIST/2018/3299

Date: 2018-04-09  
Invoice No.: NLIST/18-19/332  
College GST No.: Not Available  
College GST State Code: TN [33]

#### Name and Address of Subscriber

To  
The Principal  
Government College for Women  
Indira Gandhi Salai  
Kumbakonam  
Tamil Nadu - 612001

SR. No.	Membership Fee	Period of Membership	Amount In Rs
1	N-LIST Annual Membership Fee	April 2018 to March 2019	5,000.00
		CGST@0.00%	0.00
		SGST@0.00%	0.00
		IGST@18.00%	900.00
		<b>Total</b>	<b>5,900.00</b>

Rupees Five Thousand Nine Hundred Only

GSTIN: 24AAAT1480J1ZS  
TDS is not applicable on annual membership fee.

Sincerely Yours

Ashok Kumar Rai  
Scientist-E(CS)

Cut Here

#### N-LIST MEMBERSHIP FEE RECEIPT

Receipt Date: 2018-04-09

Receipt No: 183

Received with thanks from Government College for Women, Kumbakonam, Tamil Nadu

A sum of Rupees Five Thousand Nine Hundred Only by Cheque No/DD No/RTGS No. 146926 Dated 2018-03-16 drawn on State Bank of India Payable at Gandhinagar Gujarat towards N-LIST Annual Membership Fee for the financial year 2018-19.

**Rs. 5900**

Sincerely Yours

For Administrative Officer(PA & F)

This receipt is valid on realization of Cheque and DD.  
Subject to Gandhinagar(Gujarat) jurisdiction only  
Online Printed Date : 2023-04-17 09:41:10  
INFLIBNET Ref No : INF/N-LIST/2018/3299  
GSTIN. 24AAAT1480J1ZS.

Infocity, P.B. No. 4, Gandhinagar - 382007, Gujarat, INDIA

इन्फोसिटी, पो.बो. नं. ४, गांधीनगर - ३८२००७, गुजरात (भारत)

Ph.: +91-79-23268000, Fax : +91-79-23268222, http://www.inflibnet.ac.in



  
**PRINCIPAL**  
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KUMBAKONAM.



UGC FUND - BOOKS

29 MAR 2019  
Accts Dy.No: 1338  
Dated: 12/03/19

UNIVERSITY GRANTS COMMISSIONS -SOUTH EASTERN REGIONAL OFFICE  
5-9-194, CHIRAG ALI LANE, IV FLOOR, A.P.S.F.C. BUILDING, HYDERABAD -500 001  
Phones: 040 - 23204735, 23200208 FAX: 040 - 23204734, email: [ugcsero@gmail.com](mailto:ugcsero@gmail.com)

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No.F.98-11/06 [Link No:112.]GEN      TNBD015      March , 2019

The Accounts Officer      UNIQUE ID:TNTJ00004161      12 MAR 2019  
UGC-SERO, Hyderabad

*Sub: Financial Assistance to Autonomous Colleges - Release of Grant- Reg. -*

Sir / Madam,

I am directed to convey the sanction of the Commission for the payment of Rs.1216000.-/ (Rupees. TWELVE LAKHS SIXTEEN THOUSAND only) as On Account Grant of Admissible expenditures to "The Principal, GOVT. COLLEGE FOR WOMEN, KUMBAKONAM, KUMBAKONAM-as per the details given below;

Autonomy Grants Pertains Financial Year	Amount Sanctioned so far (Rs.)	Amount Sanctioned as Reimbursement (Rs.)	Total Amount Sanctioned (Rs.)	STATUS	GRANT NOW RELEASED Rs. GEN	TOTAL GRANT PAID Rs.
2018-19	00	1600000.	1600000.	ON A/C GRANT	1216000. ✓	1600000.

Total grant sanctioned now SC: 256000. ST:1216000. GENERAL: 1216000. = total : Rs.1600000.

- The above sanction is subject to the general conditions for grants prescribed by the UGC for the scheme.
- The sanctioned amount is debitale to the Major Head of Account : GEN-3(A) 2202.03.102.02.31- 19(III)-Autonomous Colleges (GIA) and is valid for payment during the financial year 2018-19 only and subject to the conditions indicated below:
- The amount of the grant shall be drawn by the Accounts Officer, SERO-UGC, Hyderabad on the Grants-in-Aid -31 bill and shall be disbursed and credited to "The Principal, GOVT. COLLEGE FOR WOMEN, KUMBAKONAM, KUMBAKONAM" through PFMS portal at the following details.
 

(a) Account No: 10923058186      (b) IFSC Code: SBIN0000864

(c) Name & Address of Bank Branch: SBI, KUMBAKONAM
- The Grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the college / Institution.
- The College / Institution may follow the G.F.R. Rules, 2017 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs,2017 and those do not have their own approved manuals on financial procedures may adopt the provision of GFRs, 2017 and instruction/ guideline under there from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of UGC's Grant shall not be disposed of or encumbered or utilized for the purposes other than those for which the grant was given without proper sanction of the UGC and should at any time the college ceases to function, such assets shall revert to the University Grants Commission.
- A Register of the assets acquired wholly or substantially out of the grant shall be maintained by the College / Institution in the prescribed proforma.
- The Grantee institution shall ensure the utilization of Grants - in - Aid for which it is being sanctioned / paid. In case of Non-Utilization / Part Utilization thereof simple interest @ 10% per annum as amended from time to time on the Un-



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Utilized amount from the date of drawn to the date of refund as per the provisions contained in General Financial Rules of Govt. of India, will be charged.

10. The College / Institution shall strictly follow the Govt. of India / UGC's Guidelines regarding implementation of the Reservation Policy [Both Veridical (SC,ST & OBC) and Horizontal.(For Persons with Disabilities etc.)] in teaching and Non-teaching Posts.
11. The College shall fully implement the Official Languages Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union ) Rules , 1976 etc.,
12. The sanction issues in exercise of the delegation of powers vide Commission Office Order No. NO.F.10-11/2012 (ADMN.1/A&B) DATED 26.03.2014 Office order No.69/2014
13. The College/Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions 2009.
14. The College / Institution shall take immediate action for its accreditation / Reaccreditation by National Assessment & Accreditation Council (NAAC).
15. The accounts of the College / Institution will be open for Audit by the Comptroller & Auditor General of India in accordance with the provision of General Financial Rules , 2017
16. The annual accounts i.e., balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with Uniform format of accounting prescribed by Government.
17. The College / Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
18. The Expenditure incurred on Honorarium to Controller of Examinations and on Meetings (Governing body, Finance Committee, Academic Council, Board of Studies & Other Committee Meetings) is not admissible as per the UGC (Autonomy Guidelines (11.Nature of Financial Assistance and Other Related Provisions)/ Regulations 2018(12.Financial Assistance)).
19. The College is registered/mapped with PFMS Portal.
20. The College is registered/mapped with PFMS Portal. The Expenditure is to be incurred using EAT module in PFMS. The stepwise details for implementation of EAT module is available at <https://pfms.nic.in/>->Books and Manuals->EAT User Manual.

Yours faithfully,

(Dr.G.Srinivas)  
Joint Secretary

15/3/19

Copy to:

1. The Principal (Along with proof of Funds transferred through E-mode).  
GOVT. COLLEGE FOR WOMEN  
KUMBAKONAM-612001.
2. The Dean/Director  
College Development Council-BHARATHIDASAN UNIVERSITY, TAMIL NADU

(Dr.G.Srinivas)  
Joint Secretary

The sanctioned grant of Rs.1216000 has been transferred to your college Account as mentioned at the Point No.3 of this Sanction Order by e-payment through PFMS portal date 15/03/19....

You are requested to acknowledge the receipt of the above amount in your account by sending back the enclosed stamped receipt within 7 days.

BCR No: 111  
F.Y: 2018-19

(R.Rayappa)  
Accounts Officer



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**GOVERNMENT COLLEGE FOR WOMEN (AUTONOMOUS) KUMBAKONAM**

**UGC AUTONOMOUS GRANT FOR 2018-2019**

**Statement of Receipts and Payments**

Receipts	Amount Rs.	Payments	Amount Rs.
UGC AUTONOMOUS GRANT for 2018-19 sanctioned by Joint Secretary, SERO, UGC, Hyderabad Letter No: F. No: 98-11/06(Link No: 112) TNBD015 Dt.12.03.2019 Amount credited to through RTGS to A/c No: 10923058186 at SBI, Kumbakonam.	16,00,000	i. Guest / Visiting Faculty	2987
		ii. Orientation Programme for Freshers (IQAC)	3390
		iii. Re-designing courses and development of teaching /learning material	15000
		iv. Workshop and Seminars	223800
		v. Examination Reforms	284220
		vi. Office Equipment, teaching aids and laboratory equipments	292246
		vii. Library Equipment, Books / Journals	119811
		viii. Reno and Repairs not l to construction of a new building eading	200000
		ix. Extension Activities	3000
		<b>x. Grant received for SC &amp; ST :</b> Establishment of E-service Centre and SC / ST Coaching Classes	455507
		Closing Balance	39
<b>TOTAL</b>	<b>16 00 000</b>	<b>TOTAL</b>	<b>16 00 000</b>

SBI Interest accrued Rs.2,691 + 14,478 = 17169

Certified the receipts and expenditure relating to Autonomous Grant account for the year 2018-19 have been audited with reference to the relevant records and found correct.



Principal  
College For Woman (Autonomous)  
KUMBAKONAM  
R.VENKATESAN, B.Com., F.C.A., C.I.S.A.  
Chartered Accountant  
M.No. 215648

For R. VENKATESAN & CO.  
CHARTERED ACCOUNTANTS

Propri

Controller of Examinations  
Govt. College for Women  
Kumbakonam-612 001

UDIN:192K6U8 AAAAC06363



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## UTILIZATION CERTIFICATE OF AUTONOMY GRANT FOR THE YEAR 2018-19

Name of the College : Government College for Women (A)  
Kumbakonam - 612 001.

Utilization Certificate for the Financial Year : 2018-19

Allocated Amount : Rs.16,00,000/-

Released Amount : Rs.16,00,000/-

Total expenditure incurred by the College is **Rs.15,99,961/-** (Rupees Fifteen Lakhs Ninety Nine Thousand Nine Hundred and Sixty One only) against sanctioned amount of Rs.16,00,000/- (Rupees Sixteen Lakhs only) by the University Grant Commission vide its letter Number **F. No: 98-11/06/Link No: 112) TNBD015 Dt 12<sup>th</sup> March 2019** towards Autonomy Grant under Autonomous Scheme has been utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions as laid down by the commission.

As a result of check or Audit objection, some irregularities are noticed at a later stage, action will be taken as refund, adjust or regularize the objected amount.

(Signature of the Principal with seal)

Principal  
Govt College For Women (Autonomous)  
KUMBAKONAM

Controller of Examination  
Govt. College for Women  
Kumbakonam-612 001  
Ph: 2401346,2401391



For R. VENKATESAN & CO  
CHARTERED ACCOUNTANTS

Signature of Statutory Auditor of the  
college with Seal / Chartered  
Accountant with Seal and

Registration No.)

19215648A000A006969

R.VENKATESAN, B.Com., F.C.A., C.I.S.A.  
Chartered Accountant  
M.No. 215648



Principal  
Government College for Women (Autonomous)  
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DC- AUDIT (2018-2019)

GOVT. COLLEGE FOR WOMEN ACCESSION REGISTER		(AUTONOMOUS) KUMBAKONAM. 612 001 201 FOR BOOKS			
Accession Number	Name of the Book	Name of the Author	Name of the Publisher	Cost	Remarks
	2018 - 2019				
	INTERNAL CHECKING : Certified to 2018-19 Accession TO 47374.				that all the purchase entries pertaining has been done correctly in the Register (Volume 17) from acc. no. 4686!
	EXTERNAL CHECKING : Certified and entries Register (Vol 17)				found correct that all the during 2018-19 in the accession from acc. no. 4686 TO 47374.
	<p>Dec 19 2018 - 19 DCE Audit Dh. Anil Singh</p> <p>R. REVATHY ASST. PROFESSOR DEPT. OF COMMERCE</p> <p>7.8.2019.</p>				<p>Self 27/3/19 LIBRARIAN Govt. College for women, Kumbakonam.</p> <p>Principal Government College for Women (Autonomous) KUMBAKONAM.</p>



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